



Office of Personnel Management
Christian University of Thailand

Form
(FORM:FM)
Application Form

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Application Form

(Applicant needs to completely fill in the form)

Position applied Interview Date on
Time

2 Photos
(2 inch.)
(Do not wear a
hat and black
tinted glasses)

Personal Profile

Applicant's Name-Surname Mr./ Mrs./ Miss.

Date of Birth Month Year..... Age Years old

Place of Birth Race Nationality

Religion Denomination

Height centimeters Weight kilogrammes

Passport no. Issued at

Identification Card no. Issued at

Current Accommodation () Own house () Rental house () Parents' house

() Other

Current Address Alley..... Road

Sub-district District..... Province

Zip code Country Mobile phone no.

Permanent Address

Father's Name-Surname Age Years old

Race..... Nationality Religion Denomination

() Alive () Deceased Occupation Workplace

Permanent Address

Mother's Name-Surname Age Years old
 Race..... Nationality Religion Denomination
 () Alive () Deceased Occupation Workplace

Permanent Address

.....

.....

Total siblings person(s) You are the person of total siblings.

No.	Name-Surname	Institution/ Workplace

Marital Status () Single () Widowed () Divorced () Separated
 () Registered marriage () Unregistered marriage

Spouse's Name-Surname

Occupation PositionWorkplace

..... Telephone no.

Total children person(s)

1. Name-SurnameDate of Birth MonthYear Age years old

2. Name-Surname.....Date of Birth MonthYear Age years old

3. Name-Surname.....Date of Birth MonthYear Age years old

Educational Background

Period (Year)		Educational level	Institution	Degree	Major
From	To				
		Elementary			
		Junior High School			
		Senior High School			

Period (Year)		Educational level	Institution	Degree	Major
From	To				
		Vocational Certificate			
		Advanced Vocational Certificate			
		Bachelor			
		Master			
		Ph. D. (Doctor of Philosophy)			
		Other			

The applicant must submit evidences of graduation of bachelor’s degree or higher degree to the office of Personnel Management after passing the interview test.

Extracurricular Activities During Study

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Special Qualifications

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Training, Internal and External Study Visit, and other (Please specify period and place.)

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English Proficiency Test Result

() Yes. Test by Score

on date (valid not over 2 years from the date of application)

() No. I agree to take an English proficiency test conducted by the standardized agency as specified by Christian University of Thailand. The English proficiency test result will be submitted to the University within 60 days after work commencement in order to be in line with the Standard of Undergraduate and Graduate Curriculum B.E. 2558 on Qualifications of Instructor.

Foreign Language Proficiency

Language	Speaking			Writing			Reading		
	Good	Average	Fair	Good	Average	Fair	Good	Average	Fair
English									
Other									
Other									
Other									

Working Experience (Past-Present)

Period (Year)		Workplace from past to present/ Telephone no.	Position	Department/Division	Salary	Reason for leaving
From	To					

Other Details

- 1. Please specify the person who can issue employment certificate or certify the applicant’s behavior.
 - 1.1 Name-Surname Age Years old, Occupation
 - Position Workplace Telephone no.
 - 1.2 Name-Surname Age Years old, Occupation
 - Position Workplace Telephone no.
- 2. Person to contact in case of emergency
 - Name-Surname Relationship
 - WorkplaceTelephone no.
- 3. I acknowledged this job opportunities from () Internet () Newspaper () Others
- 4. Have you been acquainted with any Christian University of Thailand’s staff before applying?
(If yes, please specify name-surname and position)
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- 5. Expected Salary baht/month
- 6. If you are qualified, when you can start working?
- 7. For instructors of Bachelor of Nursing Science/ Bachelor of Science Program in Physical Therapy only
() Nursing and Midwifery Professional License () Medical Practice License
Nursing and Midwifery no.
Physical Therapy no.

Application Details (For instructor only)

- 1. Please state subjects taught/ institution(s):
 - 1.1
 - 1.2
- 2. The latest academic rank/ institution/ year of appointment:
 - 2.1
 - 2.2
- 3. The latest administrative position/ institution/ period of holding:
 - 3.1
 - 3.2
- 4. Research with title and period (enclose documents in case of more information):
 - 4.1
 - 4.2

5. Written textbooks and academic articles (title, period, enclose documents in case of more information):

5.1

5.2

6. Teaching preferences and abilities (Please prioritize)

6.1

6.2

7. Desirable colleges and programs (Please prioritize)

7.1

7.2

8. Active membership of professional association (specify membership no.)

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Certification

1. I certify that the above mentioned statement is all correct and I authorize Christian University of Thailand to investigate my background and additional information which is stated in this application. If the statement is incorrect, I authorize Christian University of Thailand to terminate the impending employment, revoke the agreement or proceed the appropriate steps.

2. I authorize Christian University of Thailand to reserve the right to appropriately consider job assignment and transfer.

3. I consent to the university to use and disclose of personal information including to collect the aforementioned personal information for the purpose of job application according to the Personal Data Protection Act B.E.2562 or other related law /regulations.

In case you fail from the university’s consideration, your information will be kept for one year for the consideration of other appropriate positions. In case you pass the selection to work at Christian University of Thailand, your personal information will be kept throughout employment term.

Signed Applicant
(.....)

Date Month Year



For Verification of Applicant’s Documents by Office of Personnel Management

- Copy of passport Copy of identification card Copy of work permit
- Academic Record
 - Bachelor’s Degree Transcript degree certificate(s)
 - Master’s Degree Transcript degree certificate(s)
 - Doctoral Degree Transcript degree certificate(s)
 - Other
- Copy of academic title appointment order
 - Assistant Professor Associate Professor Professor copy(ies)
 - List Detail of Academic title appointment copy(ies)
- Copy of Professional License (For instructors of Bachelor of Nursing Science/ Bachelor of Science Program in Physical Therapy only)
- Copy of membership of Professional Associations
- Copy of Working Certificate Copy of TOEIC test result (If you pass the interview)
- 2 photos (1 inch or 2 inch)
- Other

Signed Officer

Date Month Year